



GREECE CHRISTIAN SCHOOL

A ministry of Greece Assembly

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VOLUNTEER CODE OF CONDUCT AGREEMENT

I acknowledge that I have been given a copy of the Greece Christian School Volunteer Handbook. I understand that this handbook summarizes GCS's volunteer guidelines. I further understand that volunteering with GCS is not a specified term and is at the mutual consent of me and GCS. I also understand that GCS may modify or rescind any of its policies, or practices described in the handbook at any time, except for those policies required by law. I acknowledge that it is my responsibility to read and become familiar with the contents of the handbook.

GCS VOLUNTEER CODE OF CONDUCT:

- I will treat fellow volunteers, students, and staff with kindness and respect.
- I will wear volunteer identification during my assigned time of volunteering.
- I will NOT contact students outside of school hours.
- I will maintain confidentiality and will share with teachers and/or administrators any concerns that I may have related to student welfare and safety.
- I will avoid situations where I am left completely alone/unobserved with a student.
- I will always maintain professional boundaries.
- I will not assist children with activities of a personal nature (changing clothes, using the bathroom, etc.).
- I will not exchange personal communication information (i.e. phone numbers, email, social media) with students.
- I will allow the teacher or other staff members to take care of student discipline.
- I will dress in accordance with the school dress code in relation to the expected volunteer activity (i.e. field trips, classroom reader, cafeteria team, etc.).
- While in a volunteer capacity, I will not drive students to any activity unless preapproved by the administration.
- I will use adult bathroom facilities during school hours.
- I will maintain a constructive attitude and have a courteous demeanor while volunteering. This includes avoiding the use of vulgar language and gossip.
- I will honor the "drug-free workplace" policy as outlined in the Volunteer Handbook.
- I will always do what is in the best personal, spiritual, and educational interest of every student with whom I come in contact.
- I will immediately report any questionable adult or student behavior to the staff for whom I'm volunteering.

PLEASE INITIAL THE FOLLOWING STATEMENTS AND SIGN AT THE BOTTOM:

_____ I certify that I have read the GSC Volunteer Handbook and will abide by the Code of Conduct set forth within.

_____ I understand Greece Christian School requires background checks for all staff and volunteers, and will complete the form once received, via email.

_____ I understand that violation of the Code of Conduct and accompanying guidelines may result in an inability to volunteer at Greece Christian School.

Volunteer Name (Print): _____

Volunteer Signature: _____ **Date:** _____

My volunteering relationship at GCS this school year is through (teacher/student/reason):
