



Create a FACTS Family Portal Login

In Chrome, Firefox, or Safari go to:

<http://www.greecechristian.org/parent-info/renweb.cfm> or

www.FACTSmgt.com > **Parent Log in** > **FACTS Family Portal** (ParentsWeb)

Family Portal Login > click on Create New Family Portal Account

District Code:

Email:

Check your email for link to page to create your **User Name and Password**

Click to create your **Family Portal login** --> Change/Create Password > Save

----- Set-up a FACTS Tuition Payment Plan -----

On the Family Portal page (GC-NY; Family Portal Username; Password; Parent) go to:

Financial (left side) > *Financial Links* (right side) >

Financial Home (for returning families)

Set up a Payment Plan (for new families only)

Frequently Asked Questions

1. Is my information secure?

Yes. Your personal information, including payment information, is protected with the highest security standards in the industry. For more information on security, visit FACTSmgt.com/Security-Compliance.

2. When will my payments be due?

Your payment schedule is chosen by you from one of the following options: the 1st, 15th, or last day of the month.

3. What happens when my payment falls on a weekend or holiday?

It will be processed on the next business day.

4. What happens if a payment is returned?

Returned payments are subject to a FACTS returned payment fee of \$30.00.

5. How do I make changes once my agreement is on the FACTS system?

Changes to your address, phone number, email address, or banking information can be made at online.FACTSmgt.com or by contacting Cindy Stever at GCS or FACTS. Any changes to payment dates or amounts need to be approved by GCS who will then notify FACTS. **All changes must be received by FACTS at least two business days prior to the automatic payment date in order to affect the upcoming payment.**

6. FACTS Parents Tuition Payment Help Line: 1-866-441-4637